

## Early Childhood Education (ECE) PROGRAM INFORMATION SHEET

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### **Health Assessment**

A health assessment form and immunization record is to be completed and returned to Algonquin College (Pembroke Campus), attention Laurie Ann Klawitter, Room 110D, by the end of the second week of the program. Forms must be downloaded from the Health Services website: [www.algonquincollege.com/studentservices/healthservices/entry.htm](http://www.algonquincollege.com/studentservices/healthservices/entry.htm) Failure to have these forms completed by the expected date will prohibit your ability to participate in some courses which will prevent you from progressing in this program.

**Proof of *Influenza* and *Hepatitis B* vaccine is a requirement for field placement.**

### **Criminal Reference Check**

Successful completion of field placement is a requirement for graduation for the Early Childhood Education program. If you have been convicted of a criminal offence for which you have not been pardoned, you may be unable to participate in field placements. If you register in the program and have a criminal record for which you have not been pardoned, you must be aware that you may not be able to meet the program requirements for graduation.

Agencies that provide field placement for this program will require you to have a **clear** Police Records Check for Service with the Vulnerable Sector.

To be eligible to participate in field placement, you must submit proof of a **clear** Police Records Check for Service with the Vulnerable Sector to the Program Department as per established program deadlines. A **clear** Police Records Check must be renewed every semester during the program and must be resubmitted to your placement agency.

You will be required to disclose all notations on your Police Records Check to the field placement agencies. Your acceptance for placement is at the discretion of the agency. *Should you wish further information, please contact your Program Chair.*

It is your responsibility to obtain the Police Records Check from your local Police Department prior to the deadlines identified, and to pay for any associated costs. It may take a significant length of time to obtain this documentation (up to eight weeks, or longer under exceptional circumstances); therefore, you are urged to submit your application as early as possible.

### **Transportation**

Part of this program involves students attending placement in child care settings. Students are required to provide their own transportation to the various placement assignments.

In Levels 02 and 03, students will have to travel to placement within Renfrew County and any expenses incurred are the responsibility of the student. Students are responsible for their transportation to and from placement.

In Level 04, placement experiences are outside of Renfrew County. This is a five-week placement in a daycare centre. Students are responsible for their own accommodations and travel arrangements during this placement and for any expenses related to this placement.